

NOTICE IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT NO. 4 OF 2013 ("POPIA")

The defined terms used in this notice shall have the meaning given to them in the Protection of Personal Information Act No. 4 of 2013 ("POPIA").

By using our website, you agree to the following:

1. Information we collect:
 - Name, address and contact details;
 - We may use this information to enforce our legal rights;
 - Information collected may be shared with professional service providers, e.g. accountants and legal practitioners.
2. Website usage information:

We may record how and when you use our website, products, services and further collect, process and/or store your IP-address. We make use of cookie data throughout our website by which means personal information can be collected, processed and/or stored and used for marketing purposes. It may be stored in Cookies on your computer, which you can disable in your browser, taking into account that it may lead to certain aspects of our website, products or services may stop working and it is stored at our hosting provider. We retain this information indefinitely.
3. You accept that we or our operator, may collect or process your personal information and/or your employees, affiliates, customers, consultants, agents or representatives. You hereby consent to the processing of personal information and shall procure the consent of your employees, affiliates, customers, consultants, agents and/or representatives.
4. We will take all appropriate steps to ensure that personal information is processed in accordance with all measures as prescribed by POPIA. In particular all reasonable steps shall be taken to ensure that all personal information that is collected is complete, accurate, not misleading and updated. Any processing of personal information shall be for a specific, lawful purpose for a limited time and strictly in accordance with express written instructions. Neither other related nor further processing activities for any other reason whatsoever shall be undertaken without express written consent, unless such further processing is strictly conducted to comply with an obligation imposed by an applicable law.
5. We shall take appropriate technical measures to ensure that the integrity of the personal information in our possession or under our control is secure and protected against unauthorised or unlawful use, access, acquisition, disclosure, accidental loss, destruction or damage (which measures may include, encryption, resilience testing of systems and regular assessment of the effectiveness of implemented technical measures).
6. Information security:

We ensure that our security measures, manually and digitally, are in place to safeguard your personal information. We undertake to report any infringement relating to the manner in which personal information or other data is processed, and/or any other security breaches to you, without delay, in the event that the disclosure is required by law, regulation or court order. We shall promptly notify you in writing, unless prohibited by law, any requests from an individual with respect to personal information and shall not respond to any such requests unless expressly authorised to do so by you.
7. Data subject participation:

You have the right to object to our processing of your personal information and/or to lodge any complaint in terms of POPIA. You may further remove your contact details from our data base by sending an e-mail to partners@ictnetworks.co.za, after which your contact details will permanently be removed, and you will not receive communication from us again. To view our Privacy Policy: <https://ictnetworks.co.za/privacy-policy/>